# Essential Management Skills for Emerging Leaders

## On-Campus Week

### MONDAY

**The Power of Leading with Strengths & Emotional Intelligence**

**Leadership: Understanding Ourselves and Others**
- The art of becoming yourself
- Emotional intelligence and leadership styles

**Leadership: Leading Others**
- Leading a cohesive team
- How you lead others – back to strengths
- The transition from manager to leader

**Welcome Reception**

### TUESDAY

**Negotiation and Communication: An Integrated Approach**

**Communication**
- Introduce OCD Presentation Method

**Negotiation**
- Harvard Win/Win Method

**Interactive Exercise**
- Prep, role-play, debrief

**Persuasion, Empathy, Listening**
- Closing commitment

### WEDNESDAY

**Leading Organizational Change**

**Change Management in Organizations**
- Causes of events
- Case discussion
- Theories of organizational change

**Change Management Simulation**
- Power and influence

**Applying Change in Your Organization**
- Planning steps to lead organizational change

**Action Planning, Part 1**

**Harvard Tour**

### THURSDAY

**Cultivating a Strategic Thinking Mindset**

**Understanding Strategy**
- Creating and Capturing Value
- Assessing the External and Internal Environments

**Aligning Your Role with Your Organization**
- Developing G-OKRs
- Prioritizing Tasks
- Allocating Resources Strategically

**Cultivating Strategic Thinking Mindset & Skills**
- Self-Assessment
- Establishing Your Credibility
- Know, Think, Speak, and Act Strategically

**Case Analysis & Discussion**
- Evaluating Strategic Leadership
- Strategic Considerations and Choices
- Impact on Organization's Strategy

**Evaluating Strategic Leadership**
- Case discussion

### FRIDAY

**Preparing to Lead Inclusively**

**Implicit Bias, Part 1**
- Implicit Bias: What It Is and Isn’t
- Building Your Team: Hiring & First Impressions

**Implicit Bias, Part 2**
- Managing Your Mind, Team, and Environment

**Instructor Panel**

**Program Wrap-Up**
- Program evaluation